

Mile High Area Service Committee	
Meeting Minutes	February 3, 2008

Meeting began at 2:00p.m. with a moment of silence followed by the Serenity Prayer.

“The 12 Concepts of Service,” and “The Service Prayer” were read.

Attendance:

GROUP NAME	Feb	GROUP NAME	Feb
12 ALARM RECOVERY	1	SOUTHERN SERENITY	1
5th TRADITION	1	SISTERS IN RECOVERY	
A WAY OUT	1	SUNDAY SCHOOL	
A WOMAN'S TURNING POINT		SURRENDER AND RECOVERY	1
AIN'T DEAD YET	1	SURRENDER TO WIN	1
BLUES BREAKERS		TAKE THE HIGHWAY	
BREKENRIDGE HERE AND NOW		TGIF	1
BRING YOUR OWN LUNCH	1	THIS AINT THERAPY	1
BURNING DESIRE	1	TOGETHER WE CAN	1
CHAIR'S CHOICE	1	UPTOWN STEPPERS	
CLEAN & SERENE	1	WAKE UP CALL	1
CONTINUED DEFLATION	1	WELCOME HOME	1
DON'T KNOW DIDDLY/ UNCONSCIOUS MEETING	1	WOMENS TOUCH	
EARLYBIRDS		YOUNG AT HEART	1
FINDING THE WAY			
FREE AT LAST		New Groups	
GATEWAY TO SERENITY			
GIMME THE TEXT/GIMME THREE STEPS	1		
GOLDEN GROUP	1	Total GSR's in attendance	
HAPPY HOUR			
HOPE WITHOUT DOPE		Chair	1
HUMBLE LIGHTS	1	Vice Chair	1
JUST CAN'T MISS IT	1	Secretary	1
JUST SAY NA		Treasurer	1
KEEP IT SIMPLE		RCMI	
LIVING THE STEPS		RCMII	1
LIVING PROOF	1	Activities	1
MEET'N UP NORTH		CRCNA	1
NA MATINEE	1	H & I	1
NATURAL HIGH		Literature	1
PEACE OUT WEST		Outreach	1
PRIMARY PURPOSE	1	Phone Line	1
RAY OF LIGHT		PI	1
Recovering in Principles	1	Training	1
SATURDAY NIGHT LIVE		Website	1

MONTHLY ANNOUNCEMENTS

- 🕒 **NEXT MHASC MEETING:, 2008 @2:00pm**
- 🕒 Please submit your group donations to the Treasurer within the first hour of this meeting.
- 🕒 Please submit literature orders, they are only taken until the break of the meeting.
- 🕒 When submitting group donations, please write the name of your group on checks. If you are not sure of the amount, do not estimate, wait until you get the exact total before completing the check.

Approval of Minutes.

(Minutes with corrections by consensus.)

ADMINISTRATIVE OFFICER'S REPORTS

Chairperson's Report Jerry:

Hello everybody,

I attended the area planning tool ad-hoc and some interesting things were discussed, I look forward to trying some new things in the coming months, Torri will have a detailed report on that. I met with the secretary to go over the guidelines for that position and we looked at some changes that might be helpful, she will have a report on that.

This body will meet again on March 2, right here at 1212 Mariposa st. at 2:00 pm, please remember that we will be having our Quarterly budget meeting before the area meeting right here at 1:00 pm, all executive body members and sub committee chairs are required to attend, all others interested are welcome to attend as well. Please let me know how I can serve this body better my number is 303-332-4495 and my e-mail is jerry4na@hotmail.com.

Thank you for letting me be of service,
Jerry

Vice-Chairperson's Report Alan T.:

Nothing to report

Secretary's Report Sarah Z. :

Nothing to report

Treasurer's Report Lindsay :

MHASC Treasurer's Report

December 2, 2007

Opening Balance: \$101.75

Emergency Reserve: \$1,269.00

True Balance: \$1,370.75

If you are writing a check, please write the name of your group on the check. If you are donating cash, please put it in one of the envelopes and fill out the form on the outside of the envelope. I will then make sure you get a receipt after the break. Jay is also up here and he will be taking your literature orders and verifying you have added the order up correctly. **Please provide us with EXACT CHANGE!!** We do not have sufficient change to provide each group change on their orders. Jay and I would greatly appreciate your help in this matter.

Please take care of your literature order and donations **right away**, as we try to be done with all intake of funds by the break. This allows me to verify income and write checks for disbursements during the second half of the meeting. Thank you.

I need to speak to the GSR for Free at Last

The Treasurer AdHoc Committee met this month and has proposed guideline changes and additions which I will go over later.

SUBCOMMITTEE CHAIRS: Please look at the attached BUDGET document to see what your balance is on your budgeted amount. This number is towards the bottom, to the right of the colored "March" column.

Thanks.

ILS,
Lindsay

RCM I Joseph B.:

No report submitted

RCM II Joann D.:

April 12 is the regional assembly, training of new GSR's prior to the meeting.

GROUP REPORTS:

Group:

Surrender and recovery

Group Service Representative:. Michelle W.

Meeting Location & Time:

1410 Colorado Blvd. Idaho Springs, Co

Average Attendance:

9

Average Number of Newcomers:

2

Day of Group Conscious:

Last Wednesday of the month

Report:

We are opening up a second meeting on Saturdays, but we have not gotten a chance to meet with the church to ok times. GSR has an appointment for Tuesday to discuss this we will register the meeting time with world and then send Micheal H. the info to put on the mile high area website. We are keeping the same name for 2nd meeting. We have some addicts visit from Denver and thank you for your support.

Group:

Southern Serenity

Group Service Representative:

Mac M.

Meeting Location & Time:

Monday and Thursday

Average Attendance:

20

Average Number of Newcomers:

5

Day of Group Conscious:

Last Thursday prior to ASC

Report:

Meeting times for Monday and Thursday have been extended 15 minutes. Meeting now goes from 7:30 p.m. to 8:45 p.m. We have elected a public information liaison who will attend the p.i meeting to lend direct support from the southern sector.

Group:

Just Can't Miss it

Group Service Representative:

Angela H.

Meeting Location & Time:

Wed. 7:00 p.m. 6751 Carr St.

Average Attendance:

12-15

Average Number of Newcomers:

1-2

Day of Group Conscious:

Last Wed. of the month

Report:

Going well we can use support we are a tradition study group every 2nd and 4th Wednesday of the month.

Group:

Ain't Dead Yet

Group Service Representative:

Bob P.

Meeting Location & Time:

8085 E. Hampden 7 days a week Sat-Tues 8:00 p.m. Wed-Fri 7:30

Average Attendance:

40

Average Number of Newcomers:

4

Day of Group Conscious:

Last Sunday of the month 6:00 p.m.

Report:

Changed Thursday from 7:30- 9:00 to 8-9. Spiritual principles meeting. No real problems some sect. having problems, we had some changes. Newcomers still coming, group support in activities support slacking, members have prior commitments. No real problems thanks.

Group:

Golden Group

Group Service Representative:

Torri F. Brian S.

Meeting Location & Time:

12- Aprapahoe sw corner 7:30-9;00 p.m.

Average Attendance:

25-30

Average Number of Newcomers:

1

Day of Group Conscious:

Last Monday of the month after the meeting

Report:

Golden is going strong and excited about a flyer distribution for home groups from p.i.

How can the MHASC assist your group?:**Group:**

Recovery in Principles

Group Service Representative:

Rod H.

Meeting Location & Time:

JFT 1395 S. Sheridan Friday at 10:00p.m.

Average Attendance:

7-12

Average Number of Newcomers:

1

Day of Group Conscious:

Friday before area.

Report:

Been together for 11 months. Registered with world, average group is between 7-11 people. We study the spiritual principles from our literature and then have an open debate conversation about the principles.

How can the MHASC assist your group?:

Let the area know we are in existence as a viable group in this area.

SUBCOMMITTEE REPORTS

Activities Subcommittee

We have had three meetings since our last area meeting. We have a speaker meeting it will be held at 7:00 p.m. and the dance will be held from 8:30p.m. + 11:00 p.m. at 11202 w. Jewell. Area. Area unity day kick off will be held as a meeting on Feb. 10th at mariposa at 5:00 p.m. Please support our area sub-committee.

CRCNA Liaison Bob D. :

No written report submitted.

H&I Terry C.:

**H&I Subcommittee
Mile High Area 02/03/08**

The H&I Subcommittee met on January 13th with 13 people in attendance. We had a record turn out for the H&I training with 22 people stepping up to volunteer!!! We are filling the current facilities and as of February we are starting a new meeting at the Veterans Hospital and the Cherokee House! Thanks everyone who participated in the training. I want to give an extra thanks to The Haven, which is a 2 year residential treatment facility that we currently go into. As a result of us carrying the message to them through H&I, their senior clients are giving back by volunteering. What an awesome way to watch our efforts come full circle!

Valery and I attended the regional meeting that was held on January 19th and the efforts to bring Narcotics Anonymous to Canon city has begun. There are several people working on the initial project and we will meet again in February. We will update you as things progress and inform you of what is necessary to obtain our clearance. Speaking of clearance Douglas County Jail in Castle Rock has contacted us and would like an H&I meeting at their facility. This requires 2 years from last misdemeanor and 5 years from last felony. Please let me know if you are interested in participating and I will give you a direct contact number to start the process. We also have a boys youth facility called Synergy that would like a meeting. They are located at Ft. Logan. We need young men that can go as speakers as well as

a man that can pass all the background checks. There is nothing more rewarding than carrying this message to our children. So please come help.

I also attended the first CRCNA XXII meeting and have been elected as Chair for H&I. Valery is going to step up as Vice Chair and I am happy to see her continue, as the commitment for H&I Area Chair works hand in hand with the CRCNA H&I commitment. I really feel that the play was a big hit last year and will coordinate with the Program Chair once we have one, to participate again this year. I know that 5% of the people do 90% of the work and I want to take this opportunity to thank all of you that give so much of your time to the Mile High Area H&I.

In loving service, Terry- 303-437-4461

Literature Subcommittee Chris E.:

I would like to apologize for the back orders. Unfortunately the credit card did not work, and on top of the order being late this month there is no new literature. If any group is in dire need of their literature please contact or see me and we will arrange a delivery for the literature to your group. Thank you for letting me be of service.

Outreach Subcommittee Nick S.:

The Outreach Subcommittee for the
Mile High Area
February Report

The Outreach Subcommittee for the Mile High Area meets at 1212 Mariposa St. the 2nd Sunday of the month from 5:00pm to 6:00pm.

With our correspondence program where we write to inmates that are incarcerated who want to get clean

we received 19 letters
we sent 21 letters
and we gave away 2 books.

With our Adopt-A-Meeting program where we attend meetings that need support we are currently supporting the "5th Tradition" meeting that meets at 2162 Lawrence St. every Friday at 8:00pm.

Our Meetings-On-Wheels program, where we take meetings into members of

NA who can't get out
saw no activity this month.

Thank you for letting me be of service,
Nick S.

Phone Line Subcommittee Brian S.:

There are currently several positions open during the work week. We are looking for people available to work the entire 4 hour shift.

Public Information Subcommittee:

Had a stamp made for our literature, put a literature rack into the v.a. hospital still working on posters. Working on PSA's, talked to a couple of advertising agencies for bus placard and bus stops, they are too expensive at this time.

Training Subcommittee Dannielle W.:

There will be another training day March 22nd times and locations yet to be revealed. More than likely at 2:00 p.m. I will send the web chair the info when it is known, and I will bring fliers next month.

Website Subcommittee Michael H.:

Date:
3 February 2008

Meeting Location & Time:
Called by request

Report:

1500 meeting lists delivered. www.nadenver.com has the meeting list posted for viewing and printing. There is a meeting list update sheet going around please return it to me.

Added meetings

- Sundays -
 - 4:00 pm Ye Old Firehouse – O,D,WA - 3232 Depew St, Wheat Ridge

Edited meetings

- Sundays -
 - *Clean and Serene has been moved temporarily*
7:00 pm **TEMP MOVE starts Jan20 Clean & Serene Speaker Meeting – SP,WA - GO TO --> 10111 W 26th Ave, Wheat Ridge (WA back entr10110) (open and spiritual principals study meetings at C&S)
- Wednesdays -
 - 7:00 pm Hope Without Dope – C,D,SP,WA, *90min - 3355 S Wadsworth, #125 (SP & potluck last Wednesdays, club)
- Thursdays -
 - 7:30pm A Way Out - O,D. **60min - 3030 Downing St, Denver
 - ADY! time change
from 7:30pm to 8:00pm
- Fridays -
 - *Clean and Serene Speaker Meeting has been moved temporarily*

7:15 pm **TEMP MOVE starts Jan18 Clean & Serene Speaker Meeting
– SP, WA - GO TO --> 10111 W 26th Ave, Wheat Ridge (WA back
entr10110)

Removed meetings

- none

Other meeting list changes

- none

This report was forwarded to the Regional web servant and the MHA phone line subcommittee prior to this meeting for the purpose of cascading our meeting edits to those entities.

In loving service,
Michael H.

Treasurer's Ad-Hoc:

Treasurer Ad-Hoc:

**Proposed Guideline Changes/Additions for the Treasurer,
Treasurer Assistant, and Literature Treasurer positions:**

Treasurer:

It is suggested that the MHASC Treasurer have a minimum of five (5) years continuous clean time, has demonstrated a working knowledge of the Twelve Traditions and Twelve Concepts of Service of <in Narcotics Anonymous>, and presents a history of completed NA service positions.

Treasurer's Responsibilities:

1. Be the custodian of the **all** MHASC funds.
2. ~~(4)~~ Accepts contributions from groups and disburses funds as directed by the MHASC.
3. ~~(3)~~ Keeps a record of all contributions and disbursements and submits a written report to the Secretary.
4. **Keeps a record of all group payments for literature. This record should also include expenses incurred by the literature committee.**
5. **Transfers approved funds in-between the Area and Literature sub-accounts.**
6. ~~Co-signs the~~ **Acts as the primary signer for** the MHASC bank account.
7. ~~(6)~~ Balances the MHASC checking account monthly and ~~submits for approval to the Chairperson.~~ **notifies the Chairperson immediately if there is any discrepancy.**
8. ~~(5)~~ Follows the guidelines set forth under ARTICLE X: Disbursements.
9. **Prepares the budget on a quarterly basis, to be approved by the Chairperson prior to the budgetary planning meeting.**
10. **Follows the guidelines set forth in ARTICLE X: BUDGETS.**

11. May be responsible to lead the quarterly budget planning meetings, unless the Chairperson chooses to do so.

An effective Treasurer will be: accountable, trustworthy, organized, “good at managing their own finances, and inspire trust of the committee. Experience in business, accounting, bookkeeping, or as a successful group treasurer is helpful” (GLS). Good Excel skills are highly advantageous in this position.

Bounced Check Policy: When any check written to the MHASC bounces, the Treasurer informs the writer of the check at the next Area meeting. The amount of the bounced check needs to be reimbursed to the Area either in cash or with a money order. **??? Until this is taken care of, Area will not accept any further donations or lit orders from that individual. ???** In addition, the MHASC will no longer be able to accept checks from that person.

Treasurer’s Assistant:

It is suggested that the MHASC Treasurer have a minimum of four (4) years continuous clean time, has demonstrated a working knowledge of the Twelve Traditions and Twelve Concepts of Service of <in Narcotics Anonymous>, and presents a history of completed NA service positions.

The Treasurer’s Assistant’s Responsibilities:

1. July-Dec: Verify that literature orders are correctly added up and verify the funds paid. This involves noting any “overages” from groups which are to be donated to the Area.
2. Jan-Jun: Work side by side with the Treasurer, learning the above-stated responsibilities in order to be prepared to take on the position of Treasurer in July.

An effective Treasurer’s Assistant will be: accountable, trustworthy, organized, willing to learn, “good at managing their own finances, and inspire trust of the committee. Experience in business, accounting, bookkeeping, or as a successful group treasurer is helpful” (GLS). Good Excel skills are highly advantageous in this position.

Secretary Ad-Hoc:

Policy:

1. It is strongly recommended that the secretary has a computer, and a basic knowledge of Microsoft word. It is also strongly recommended the secretary have a knowledge of the internet as an email address is required for communication. The email address will also be provided for contact to receive emails from the milehina@nacolorado.org.
2. The recommended clean time requirement is 2 years.
3. The term of secretary will be elected in July and serve until August of the following year. There will be an overlapping term of one month in which the old secretary will train the new secretary.

4. The contact list will be maintained and updated by each secretary on a monthly basis.
5. 4 hardcopy updates of the contact list will be available for the executive committee, and the web servant.
6. All reports excluding the treasurer's report must be submitted within 2 days of the area service meeting.
7. The treasurer's report should be submitted within 5 days of the area service meeting.
8. The secretaries report should be submitted no later than 10 days after the Area Service Meeting.
9. The secretary is required to attend the quarterly budget meeting. Which will occur in January, March, July, October the first Sunday of the month at 1212 Mariposa at 1:00 p.m.

DISBURSEMENT OF FUNDS:

Requested by: P.I Seconded by: Michelle A Way Out Proposal: To print posters for carrying the message over what is included in our budget for posters. Intent: To carry the message to the addict who still suffers. \$100.00 Disagree: Motion: lack of funds

Requested by: Joann D. Seconded by: Mac M. Southern Serenity Proposal: To reimburse for printing costs of CAR and regional assembly fliers. Intent: To spread the message of a regional activity Disagree: 0 Motion: passed

OLD BUSINESS :

No old business

SHARING SESSION:

What is unity day? An area activity, there is a group of people trying to form an ad-hoc for unity day, but it is going to be hosted by the MHASC area activities committee.

NEW BUSINESS:

Motion: 1 Requested by: Joann D. Seconded by: Mac M. southern serenity

Proposal: To not support unity day unless the proposal comes through the MHASC activities committee.

Intent: To no endorse a self-willed event.

Disagree: motion withdrawn

Closing Literature Report:

Detailed Report Attached

Closing Treasurer's Report:

Detailed Report attached

Adjournment:

INCOME	
Quarter 3	
Jan - Mar 2007	
7th Tradition	\$ 3,081.69
Literature	\$ 885.48
Activities	\$ 183.00
Net	\$ 4,150.17

INCOME	
Quarter 4	
Apr - Jun 2007	
7th Tradition	\$ 3,567.70
Literature	\$ 298.39
Activities	\$ -
Net	\$ 3,866.09

INCOME	
Quarter 1	
Jul - Sep 2007	
7th Tradition	\$ 3,985.10
Literature	\$ 319.21
Activities	\$ -
Net	\$ 4,304.31

Income Totals	
7th Tradition	\$ 10,634.49
Literature	\$ 1,503.08
Activities	\$ 183.00
Total	\$ 12,320.57

EXPENSES					
Quarter 3: Jan-Mar 2008					
Item	Quarterly	In Account	DUE	Total Due	Quarter Due
Rent	\$ 300.00	\$ 300.00	MONTHLY		
Storage	\$ 120.00	\$ 120.00	MONTHLY		
Phone Ad (Quest)	\$ 525.00	\$ 525.00	MONTHLY		
Phone (Golden Voice)	\$ 126.00	\$ 252.00	July '08	\$ 504.00	Quarter 1
USPS (PO Box)	\$ 18.00	\$ 72.00	January '08	\$ 72.00	Quarter 3
Totals	\$ 1,089.00	\$ 1,269.00			

\$100/month
\$40/month
\$175/month

Emergency Reserve
DUE Jan 1, 2007

INCOME	
Average Income per Quarter	
7th Tradition	\$ 3,544.83
Literature	\$ 501.03
Activities	\$ 61.00
Average Net Income	\$ 4,106.86

Average Net Income	\$ 4,106.86
Quarterly Contracts	\$ 1,269.00
Budget Limit Q2	\$ 2,837.86

Subcommittee	Budgeted Q3	JANUARY	FEBRUARY	MARCH	Balance	Previous Budget	Spent Q3	Spent Q4	Spent Q1	Quarterly Avg
Admin	\$ 35.00		\$ 24.17		\$ 10.83	\$ 20.00	\$ 36.37	53.21	\$ 8.60	\$ 32.73
Activities	\$ 525.00		\$ 366.40		\$ 158.60	\$ 150.00	\$ -	0	0	\$ -
H&I	\$ 1,200.00	\$ 324.59	\$ 302.48		\$ 572.93	\$ 861.00	\$ 1,298.67	816.58	\$ 888.19	\$ 1,001.15
Literature	\$ 25.00				\$ 25.00	\$ 15.00	\$ 34.84	9.63	\$ 31.02	\$ 25.16
Phoneline	\$ -				\$ -	\$ 10.00	\$ -	0	\$ -	\$ -
PI	\$ 300.00	\$ 109.80	\$ 57.17		\$ 133.03	\$ 150.00	\$ 180.01	164.63	\$ 202.20	\$ 182.28
Outreach	\$ 75.00	\$ 25.00	\$ 25.00		\$ 25.00	\$ 25.00	\$ 73.80	50	\$ 15.00	\$ 46.27
Training	\$ 125.00	\$ 12.10			\$ 112.90	\$ 5.00	\$ 3.27	0	\$ 186.31	\$ 63.19
Web	\$ 400.00	\$ 126.00	\$ 252.00		\$ 22.00	\$ 341.00	\$ 349.02	266.52	\$ 380.18	\$ 331.91
Total	\$ 2,685.00	\$ 597.49	\$ 1,027.22	\$ -	\$ 1,577.00	\$ 1,975.98	\$ 1,975.98	1360.57	\$ 1711.5	\$ 1,682.68
Petty Cash	\$ 152.86	\$ 15.00	\$ 71.48		\$ 66.38	\$ 100.00	\$ -	308.69	\$ 75.39	\$ 128.03
Region (donation)					\$ -	\$ -	\$ -		0	\$ -
World (donation)					\$ -	\$ -	\$ -		0	\$ -
PC & Donations	\$ 152.86	\$ 15.00	\$ 71.48	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ 75.39	\$ 128.03
Total Budgeted	\$ 2,837.86	\$ 612.49	\$ 1,098.70	\$ -	\$ -	\$ 1,677.00	\$ 1,975.98	\$ 1,786.89	\$ 1,881.44	

\$ (0.00)