



C R S C M I N U T E S 18 JULY 2010

I ROLL CALL

A Administrative Committee Officers		
CRSC Chair	Alan H	vacant
CRSC Vice Chair		
Secretary	Susan Mc	
Treasurer	Alan S	
Web Servant	Michael H	
RD	Brenda E	
RDA/CNAB	Chuck C	
B CRCNA XXIV		
Chair	Tiffany S	
Vice Chair	Steve K	
Treasurer	Santana M	
C Subcommittee Chairs		
Budget		vacant
PI	Tawni C	
H&I	Dawn H	
PR	Linda L	
D Ad-hoc		
Guideline Revision	Chuck C	
WSLD	Mac M	
E RCM's		
Boulder	Aaron F	
Bringing Freedom East	Katlin B	
	Richard R	
Mile High	Jared D	
	Patty H	
Mountain High	Ron T	
Mountains West	John W	
Off the Wall	Keith K	
	Shawn H	
Serenity Unlimited	Jim M	
	Michael H	
F VISITORS		
	Anna H	

II MINUTES APPROVED

III REPORTS

A. Chair, Alan H.

Greetings, and happy summertime!

Things have been pretty quiet regarding the chairpersons position. I drafted a letter on behalf of the Colorado Region and sent it to the WSLD board. I was sent an e-mail confirmation that the letter had been received, I believe the ad hoc committee chair Mac M. will have an update for you regarding the same.

Discussion was held at the last CNAC board, regarding my participation on the committee, and whether there was a conflict as I am regional chair. I'll leave it to the committee chair to address that during his report.

On July 10, I attended the CRCNA XXIV committee meeting held in Silverthorne. My impression was that the committee is fulfilling its commitments and will be ready with a convention in October. Additionally, I plan to attend the next meeting which will be held at the event site in August.

Thank you for allowing me to serve,
Alan H.

B. Treasurer, Alan S.

Since the close of the last CRSCNA meeting on May 16, 2010, - at which a \$23.34 donation was received from the Northern Lights Group – donations of \$1,527.04 have been received by mail from three Areas (Boulder, Mile High and Pikes Peak) and one Group (True Blue) for a total income of \$1,550.38. All of these donations are listed individually on the accompanying pages. There was a single expenditure made during this report period beyond the \$1,353.01 approved during the last meeting and reflected in the minutes of May 16. That expenditure was a bank charge of \$5.00 for check printing in connection with the closing of the then existing checking account and the opening of a new checking account, both at the US Bank. The result is a current / opening cash balance of \$11,562.08. After budgetary considerations, the "available" funds balance is \$2,793.18. The CRSCNA checkbook and the latest bank statement have been reconciled with no variance.

In the process of transferring the CRSCNA records and accounts from Don T., the prior Treasurer, it was discovered that there were multiple signature authorizations which have been on record and have remained in effect since prior to 2003. After consultation with – and with the participation of - Don T. and Alan H., the CRSCNA Chair, and with the advice and assistance of a representative of the US Bank, it was determined that the only way to clear the records and update the authorized signatures was to close the account and open a new one. This was accomplished. All funds were transferred and new, currently authorized signatures were collected. The new checks were designed to provide a second signature line, in order to conform to the two-signature requirement of the CRSCNA.

In addition to the above activity, the Treasurer's records from 1994 through 2007 have been researched and organized and passed to Alan H. for deposit in the CRSCNA Archives. The records of 2008 and 2009 are currently being researched and organized in order to provide historical data to the Budget Committee in a usable and consistent format.

A few words about the Budget: In the absence of a Vice Chair and a working Budget Committee, I feel that it is incumbent upon me to make some observations. Chief among these is a reminder that a budget – as we have conceived the process and thus far constructed it – is a guideline and an estimate (or "guess-timate") of activity for planning purposes. The amounts in the budget are not entitlements or appropriations and require constant re-evaluation and adjustment. This is our first year of operations with a budget and it has been stated and acknowledged that it is a work-in-progress and needs to be treated as such. For example, there need to be adjustments made to the current "experimental" budget to create additional lines to accommodate heretofore unknown and unplanned expenditures, such as those shown here as "Contingency Expenditures," without penalizing the planned program and activity funds in the approved budget. More on this topic later.

Respectfully Submitted - with thanks for letting me be of service.

Alan S. – CRSCNA Treasurer

CRSCNA TREASURER'S REPORT - JULY 18, 2010
May 16, 2010 to July 17, 2010

	<u>CURRENT REPORT PERIOD</u>		<u>CURRENT YEAR TO DATE (2010)</u>
OPENING BALANCE - January 1, 2010			\$4,190.86
OPENING BALANCE - May 16, 2010	\$11,369.71		

INCOME:			
Area Donations			
Boulder Area	\$577.80		\$2,238.62
Bringing Freedom East Area	\$0.00		\$0.00
Mile High Area	\$663.40		\$1,531.68
Mountain High Area	\$0.00		\$0.00
Mountains West Area	\$0.00		\$0.00
Off The Wall Area	\$0.00		\$500.00
Pikes Peak Area	\$200.00		\$480.00
Serenity Unlimited Area	\$0.00		\$0.00
Southern Area	\$0.00		\$0.00
Group Donations			
At Home In NA Group	\$0.00		\$114.01
Crestone Group	\$0.00		\$30.00
Golden Group	\$0.00		\$31.44
Keep It Serenely Simple Group	\$0.00		\$20.00
Northern Lights Group	\$23.34		\$39.74
True Blue Group	\$85.84		\$343.37
(An Anonymous Group)	\$0.00		\$25.00
Other Income			
CRCNA XXIII Donation	\$0.00		\$6,231.39
(An Anonymous Addict)	\$0.00		<u>\$50.00</u>
TOTAL INCOME	\$1,550.38		\$11,635.25
EXPENDITURES:		<u>Check #</u>	
Prior Report Period YTD Expenditures	XXXX	XXXX	\$2,906.02
Denver Inner City Parish - Rent - CRSC Mtg.	\$50.00	378	\$50.00
Office Depot - Treasurer's Supplies	\$103.01	379	\$103.01
NA World Services - Donation	\$1,200.00	380	\$1,200.00
US Bank - Check Printing Charge	<u>\$5.00</u>	Memo	<u>\$5.00</u>
TOTAL EXPENDITURES	\$1,358.01		\$4,264.03

ENDING BALANCE - July 17, 2010	\$11,562.08		\$11,562.08
OPENING BALANCE - July 18, 2010	\$11,562.08		\$11,562.08
Encumbered (Budget Balances) Funds - July 18, 2010			<u>\$8,768.90</u>
Unencumbered (Available) Funds - July 18, 2010			\$2,793.18

BANK ACCOUNT-CHECKBOOK RECONCILIATION as of July 17, 2010			
Latest Bank Statement Date - June 30, 2010			
Balance Shown on Latest Bank Statement:			\$10,742.09
Adjustments to Bank Statement -		Net Adjustment:	<u>\$819.99</u>
Outstanding Deposits:	\$819.99	Adjusted Bank Balance:	\$11,562.08
Outstanding Checks & Charges:	<u>\$0.00</u>	Checkbook Balance:	<u>\$11,562.08</u>
Net Adjustment:	\$819.99	VARIANCE:	\$0.00

**CRSCNA FISCAL YEAR 2010 BUDGET REPORT
July 18, 2010**

	<u>BUDGETED</u> <u>AMOUNTS</u>	<u>SPENT</u> <u>YEAR-TO-DATE</u>	<u>BALANCES</u> <u>AVAILABLE</u>
<u>ADMINISTRATION</u>			
	\$	\$	\$
CRSC Meeting Rent	250.00	150.00	100.00
	\$	\$	\$
Regional Assembly Expenses	1,000.00	471.00	529.00
	\$	\$	\$
Regional Post Office Box Rental	76.00	-	76.00
	\$	\$	\$
Regional Storage Shed Rental	720.00	-	720.00
	\$	\$	\$
Regional Delegate Team Travel	1,470.00	1,151.60	318.40
	\$	\$	\$
Rocky Mountain Zonal Forum Expenses	500.00	-	500.00
	\$	\$	\$
Incorporation Costs	1,000.00	-	1,000.00
	\$	\$	\$
Contingency Fund*	-	<u>271.73</u>	<u>(271.73)</u>
	\$	\$	\$
Administration Total	5,016.00	2,044.33	2,971.67
<u>PUBLIC RELATIONS</u>			
	\$	\$	\$
Administration	516.93	-	516.93
	\$	\$	\$
Public Information	3,570.00	-	3,570.00
	\$	\$	\$
Hospitals & Institutions	570.00	-	570.00
	\$	\$	\$
Website	572.00	-	572.00
	\$	\$	\$
Outreach & Fellowship Development	588.00	-	588.00
	\$	\$	\$
Contingency Fund**	-	<u>19.70</u>	<u>-</u>
	\$	\$	\$
Public Relations Total	5,816.93	19.70	5,797.23
	\$	\$	\$
TOTAL	10,832.93	2,064.03	8,768.90

***Administration Contingency Expenditures**

	\$
Mountain High Phone Line Reimbursement	81.86
	\$
Mountain High Phone Line Advance Funds	81.86
	\$
Treasurer's Supplies	103.01
	\$
Check Printing Charge	<u>5.00</u>
	\$
Administration Contingency Total	271.73

****Public Relations Contingency Expenditures**

	\$
Publications - Reimburse prior year order	<u>19.70</u>
	\$
Public Relations Contingency Total	19.70

NOTE: NAWS Donations of \$2,200.00 are not included in Budgeted Amounts or Contingency Expenditures but are reflected in the Treasurer's Report.

Alan S. - CRSCNA Treasurer July 18, 2010

C. Web Servant, Michael H

The regional website has been running smoothly with no major issues reported in the past few months. Don T has completed a utility allowing me to more easily manage the regional events calendar. Don also completed his work on the Summer 2010 update of the regional meeting list. I will be learning the process for meeting list updates and for site backups soon. I believe that will complete the full list of regional website responsibilities.

I was able to work with Linda to enable her to run the online PR meeting last weekend without my direct assistance. I will be attending those meetings in the future.

The Mountains West area meeting list link from the regional site was changed to point to a PDF version rather than the namwest.org site's meeting list. The website is still linked as that area's website.

The Boulder area has requested information on moving their website onto the regional site. I have been discussing the technical details of how this would work with their webservant and will make that happen if that is what they choose to do.

Three new treasury forms, Expenditure Voucher, Advance Funds Request and Income Transmittal, are available on the Regional Service Committee page.

I have helped a number of groups and areas with posting calendar event information. Improving the calendar event posting process will be a task my committee will work on.

I am beginning the process of reviewing the NAWS web contact position's database update capabilities to see if it could help in maintaining consistency between the na.org, regional, and area meeting lists.

There have been some requests regarding posting information about conference call or online meetings on the regional site. These requests have been made of both the Mile High Area and Regional level. I have been working with the MHA Outreach committee to organize this information and contact these groups to determine exactly what information they want posted. There are currently about 4 or 5 of these. One of these is based in our region, in the Mountains West area, the rest are not. Before posting this I will present the information in its final form to this committee for discussion.

Thank you for allowing me to serve,

Mike H. - CRSCNA Website Chair

07/18/10 – Addendum from discussion during CRSCNA meeting

The GoToMeeting account is due on 07/28 and currently assigned to charge to an existing card. Amount will be \$468. It was determined this was an old canceled card and I will get an advance funds request out of my budget and pay for it on my credit card.

The hosting service is already paid for through 2012 and the domain registration through 2014.

D. RD, Brenda E

Hello Colorado Regional Members,

The Upper Rocky Mountain Region, a.k.a. Wyoming, had a great convention and I enjoyed being a part of it. Sorry to miss the last regional meeting, but I was honored to serve at the convention.

Here are some updates from NAWS:

July 2010: *In Times of Illness, Money Matters: Self-Support in NA* (IP #24), and *Funding NA Services* (IP #25) will be out for purchase.

Oct. 1 - Dec. 31, 2010: Chapters six and seven of the "Living Clean" project will be out for input and review. Online @ www.naws.org/lc/

Guideline changes were made and approved at WSC for automatic distribution of *The NA Way* and *NAWS News*. These changes of dropping the automatic distribution will be effective towards the end of 2010. You can resign up with NAWS if you would like the paper copy.

WCNA 34 pre-registration will happen in late 2010. The convention will be in San Diego, CA.

PR news: Updated versions of the *Membership Survey*, *NA: A Resource in Your Community*, and *Information about NA* are available. This information was gathered from the 2009 survey.

The Service System workshops will take place in five US cities between the months of August through December of 2010. These materials can be viewed at www.na.org/?ID=servsys

World Unity Day: September 4, 2010

The Rocky Mountain Zonal Forum will be held July 24, 2010 @ 845 Coal Creek Circle; Louisville, CO. This will be held at the Residence Inn Boulder Louisville. 303-665-2661. Hope to see you there!

Willing to be of Service,

Brenda E.

E. RDA, Chuck C

The zonal forum is meeting next weekend (7/24) from 8:30 to 5:00. We are meeting at the Residence Inn in Louisville. We requested world participation and they are not able to attend given the current financial situation at world due and the service system workshops that are being done around the country.

We spoke to a member of our region that is also on the service system workgroup and he is willing to come and present the work done by the group so far. Anyone willing to learn about the new service system is welcome to attend.

F. CNAC Board, Chuck C

The board met in May and discussed the Chair of CRSCNA also being a MAL on the board. We felt in could be perceived as a conflict of interest, but didn't feel any action was required at this time. We will raise this at region to see if anyone has an issue with it. We will discuss it again if a conflict does arise.

G. CRCNA XXIV, Santana S.

INCOME & EXPENSE REPORT

Jan 16 - Jul 31, 10

Income

01 · Interest Income 0.29

02 · Total Pre-Registration

02.1 · Early Bird Registration 1,005.00

02.2 · Pre-Convention Registration 540.00

02.4 · Online Early Bird Registrations 752.00

02.5 · Online Pre-Conv Registrations 210.00

Total 02 · Total Pre-Registration 2,507.00

03 · Registration Merchandise Sales

03.1 · By Mail 495.00

03.2 · At Events 480.00

03.4 · On-Site 15.00

03.5 · Online Sales 450.00

03 · Registration Merchandise Sales - Other 15.00

Total 03 · Registration Merchandise Sales 1,455.00

05 · For The Newcomer

05.1 · Newcomer Donations 423.00

Total 05 · For The Newcomer 423.00

06 · Merchandise

06.1 · Pre-Convention Sales

06.1.1 · Sponsor/Sponsee Breakfast 804.00

06.1.2 · PPANA - Spaghetti Dinner 20.00

06.1.6 · Unity Day (Unity Day Merch Sales) 270.00

06.1.7 · Spades Tournament (Spades Tournament) 75.00

06.1.9 · Unknown Meetings / Events 120.00

Total 06.1 · Pre-Convention Sales 1,289.00

Total 06 · Merchandise 1,289.00

07 · Fundraising & Entertainment

07.1 · Convention Auction

07.1.1 · Auction - Cash Sales 60.00

Total 07.1 · Convention Auction 60.00

07.5 · Pre-Convention Admissions

07.5.1 · Sponsor/Sponsee Breakfast 1,799.00

07.5.2 · PPANA - Spaghetti Dinner 834.00

07.5.6 · Spades Tournament 307.00

07.5.7 · Terminally Weird Picnic 441.00

Total 07.5 · Pre-Convention Admissions 3,381.00

07.6 · Pre-Convention Prizes/Drawings

07.6.1 · Sponsor/Sponsee Breakfast 516.00

07.6.2 · PPANA Spaghetti Dinner 69.00

07.6.6 · Spades Tournament Drawing 31.00

07.6.7 · Quilt Drawing 87.00

07.6.8 · Terminally Weird Picnic 30.00

Total 07.6 · Pre-Convention Prizes/Drawings 733.00

07.7 · Pre-Convention Concession Sales (Pre-Convention Concessions)

07.7.1 · Concessions-Spades Tournament 183.75

07.7.3 · Ducks-Terminally Weird Picnic 239.11

Total 07.7 · Pre-Convention Concession Sales (Pre-Convention Concessio... 422.86

07.7.2 · Concessions-Spaghetti Dinner 43.67

07 · Fundraising & Entertainment - Other 62.82
 Total 07 · Fundraising & Entertainment 4,703.35
 8:46 PM Colorado Regional Convention of Narcotics Anonymous
 07/08/10 Profit & Loss
 Accrual Basis January 16 through July 31, 2010
 Page 1
 Jan 16 - Jul 31, 10
 08 · Hotel Food & Beverage Sales
 08.1 · Banquet Sales 3,216.00
 08.2 · Breakfast Sales 560.00
 Total 08 · Hotel Food & Beverage Sales 3,776.00
 Total Income 14,153.64
 Expense
 102 · Admin - Bad Checks 25.00
 103 · Admin - Bank Charges 6.00
 106 · Admin - Credit Card Fees 114.73
 109 · Admin - Misc Expense 75.00
 202 · P&D - Banner Printing 110.00
 208 · P&D - Brochure Printing 183.00
 306 · F&E - Sponsor Breakfast
 306a · Hall Rental 580.00
 306b · Food & Beverage 600.85
 306c · Prizes 57.43
 306d · Misc Expense 50.00
 Total 306 · F&E - Sponsor Breakfast 1,288.28
 307 · F&E - PPANA Spaghetti Dinner
 307b · Food & Beverage 500.00
 Total 307 · F&E - PPANA Spaghetti Dinner 500.00
 311 · F&E - Spades Tournament
 311a · Concessions 553.66
 Total 311 · F&E - Spades Tournament 553.66
 312 · F & E - Terminally Weird Picnic
 312a · Terminally Weird Supplies 395.00
 Total 312 · F & E - Terminally Weird Picnic 395.00
 392 · F&E - Quilt 251.70
 403 · Merch - Pre-Conv Merchandise 1,004.10
 410 · Merch - Misc Expense 8.62
 507 · PRG - Postage / Supplies 132.00
 606 · REG - Postage / Supplies 22.06
 Total Expense 4,669.15
 Net Income 9,484.49
 8:46 PM Colorado Regional Convention of Narcotics Anonymous
 07/08/10 Profit & Loss
 Accrual Basis January 16 through July 31, 2010
 Page 2

H. PI, Tawni C

Regional PI met in June and July. We are currently working on the following:

- 1) Contacting the Legal sector with questionnaire for the symposium in hopes of getting responses. No responses so far. Will tally responses in August.

- 2) Looking at all venue options for symposium depending on size.
- 3) Writing Regional PI subcommittee guidelines.
- 4) Planning for the Regional PI workshop at CRCNA.
- 5) Ordering literature for PI presentations and to create a PI starter kit for those areas in need of PI.
- 6) As Regional PI chair I also attended the PR subcommittee Meeting.

Our meeting attendance is still fairly small. We would love to see more people there to get involved with PI. We are in desperate need of a Vice chair and Secretary. I have brought flyers for RCM's to take back to their areas. I would like to pass around a contact list for RCM's and anyone else that would like to be on the Regional PI email list to write their contact info on.

I like to ask that if anyone has contact information for a professional in the Legal sector in Colorado (ie. DOC, Courts, Lawyers, Police) that we could contact for the symposium please contact me via email or phone.

I would like to point out that I noticed. Of all the Colorado NA websites, areas and region there is only one that has a tab on the Home page that says "Professionals". I personally believe that it is a very important tab for PI efforts.

I would ask the RCM's to please encourage your Area PI chairs or anyone else from your area that is interested to attend our Regional PI meeting as it is an exciting time for PI in our region and as stated in our Regional guidelines: "The purpose of the PI subcommittee is to provide a forum for Area PI Subcommittees to share their experience, strength and hope in order to better inform the public about NA and to promote the growth and strength of all PI efforts within the Colorado Region"

I will be asking to be reimbursed for a \$207.00 literature order from the PI budget funds. I will provide the receipt.

Our next subcommittee meeting will be held:

August 14, 2010 1:00 -3:00

AT: Anythink Library
Huron Street Branch
9417 Huron St.
Northglenn, CO 80260

Please see attached flier—Appendix C1

My contact information is: tawnicorc@gmail.com 303-994-7348
In Loving Service,
Tawni C.

I. H&I, Dawn H

The H&I Regional subcommittee last met on July 10, 2010 and the following Area's were in attendance: Boulder and Pikes Peak. Also were PR Coordinator Linda L. and Daniel T. from Pikes Peak along with myself. We met at the Northglenn Library on Huron St in Denver and this is looking to be a permanent meeting place.

Budget expenditures: Literature was purchased for a total amount of \$269.85 out of a budget of \$275. Also added to that amount was \$32.39 for shipping and \$5.30 for a tote to contain the literature. Bringing the total amount to \$307.54. That is \$32.54 over the allotted lit budget of \$275. Remaining in the budget is \$150. for travel and \$125. for packets. I would like to make a motion at this time to go into the packet money and pull out the \$32.54 needed to cover the lit expenditure so that I may be reimbursed the amount of \$307.54. Included with this report are the receipts for the above purchases.

DOC: Terry C. has been in contact with Arkansas Valley prison in Crowley for the past nine months. After many conversations and correspondence with their programming department, a meeting has been scheduled for Monday 7.19 (tomorrow) with their staff. The hope is that once a panel meeting is brought in with the drug and alcohol counselor in attendance, regular meetings will be able to take place without our presence. If all goes well the inmates will be able to have weekly meetings with H&I coming in quarterly. With the stockpile of lit we now have we are able to bring in literature when we go.

Old business: We discussed the internal H&I regional guidelines and all were in agreement for Dawn H. to begin working on them and asking for feedback when needed. When completed they will be brought back to the subcommittee to be looked through carefully and to make any changes when and where needed. All were invited to be a part of this process. We had a meeting/presentation scheduled with Mountains High on July 24 of this month. We later found that that date would not work due to the zonal forum taking place at that time and all who are a part of that Area that are involved will be in Loveland for the 5th annual Clean Serene Freaks poker run. We have rescheduled for Saturday Sept. 18th, the day before the regional assembly. Also brought up was the idea of virtual meetings on the off months and consensus was to bring back thoughts about it to the next meeting.

New business: There was discussion on the H&I workshop at CRCNA this year. The slot was proposed to the Mile High Area H&I and not to the region. All were in agreement that since CRCNA is a regional convention, Regional H&I should have been approached. Mile High has been in contact with us on this and very much wants us to be a part of. All Area's that are interested will have an opportunity to speak about their Area's H&I in the beginning of the workshop. We are also in the process of gathering new and improved contact information for DOC. It has been found that not all contact info is correct.

Our next meeting will be September 11 at the Northglenn Library, 9417 Huron St. Northglenn, CO 80260 11:00-1:00.

Happy in service
Dawn H.

J. PR, Linda L

PR met together in Castle Rock, individually, and virtually since my last report.

Our budget to date:

A total of \$ 977.24 is being requested today for Subcommittee expenditures.

In addition, PR's budget contained a line item for \$ 160.00 titled PPA Symposium. This budget item was to purchase literature for distribution at an international addictive behavior symposium held every January in the Pikes Peak Area. The region had helped PPASC in the past with booth costs, literature and addicts to help cover open booth times. PPA has decided not to participate this next year (Jan, 2011) so I am asking that the line item under PR Admin titled PPA Symposium be eliminated and \$ 160.00 be returned to the general treasury for the CRSC.

Thus, our budget looks like:

<u>LINE ITEM</u>	<u>TIER 2. (modified)</u>
PR ADMINISTRATIVE:	\$ 356.93
PUBLIC INFORMATION (PI):	\$ 3363.00
HOSPITALS and INSTITUTIONS (H & I):	\$ 267.76
WEBSITE (WEB):	\$ 104.00
<u>FELLOWSHIP DEVELOPMENT (FD):</u>	<u>\$ 588.00</u>
PR TOTALS	\$ 4679.69

For those of you who like to see a spreadsheet breakdown – it has been attached to this report

In addition to the current work being undertaken by H&I, PI, and Web, PR is working on the following projects:

- ~ Development and refinement of the CRSC Guidelines for PR plus H&I, PI, Web and so forth. Submission of the PR portion is being geared for the April, 2011 CRSC Regional Assembly meeting with Fellowship approval slated for Sept, 2011 Regional Assembly.
- ~ Development of Internal (subcommittee-specific) Guidelines for H&I, PI, Web, etc.
- ~ Development of the Fellowship Development piece (road trips to detached Groups, apportioning the Region to include the entire state plus NM, solutions to problems or issues encountered, listing of contacts for every NA recovery meeting in CO, etc.)

Further:

Since the budgetary process is new this year, we (all of us on the PR Subcommittee) are learning how to budget and what is missing (to be added for next year).

As PR Chair, I attended one of the meeting of H&I Subcommittee, several PI Subcommittee meetings and meetings of the Colorado Convention Board (CCB).

Just last week it came to my attention that the CRSC Chair has appointed an Adhoc committee tasked with CRSC Guidelines revision. I would like to remind this body that upon the passage of the PR Standing Subcommittee Proposal and my election as PR Coordinator, I was charged by the then CRSC Chair and Vice Chair to write (with PR Subcommittee members) the External Guidelines (those Guidelines which when approved will appear in the CRSC Guidelines) and to begin work on Internal Guidelines (also CRSC approved) which detail how each PR Subcommittee functions or accomplished their goals and responsibilities. I need to know if that has changed.

And, finally, it has come to my attention that the Regional H&I Subcommittee Chair and several of the Area H&I Chair are concerned at the direction and tone of the proposed CRCNA workshop on H&I. I, too, feel that this workshop does not appear to be region but rather concentrated on and in a one Area. I will be pursuing conversation with the CRCNA Chair at lunch or perhaps after this meeting for problem resolution.

OUR NEXT MEETING will

SUNDAY, AUGUST 8, 2010 @ noon – 2:30p @ the P S Miller Library in Castle Rock
(LL)

Thank you for letting me be of service.

Hugs,

Linda L., Coordinator - CRSC PR Committee

Lineitem	Jan, 2010	July, 2010	Aug, 2010	Sept, 2010	Oct, 2010	Nov, 2010	Dec, 2010
PR ADMIN	\$516.93						
Print	\$100						
Postage	\$42						
Travel	\$150						
Phone	\$24.93						

PPA Sym	\$160	\$0
Mtgs Space	\$40	
PI SUBC	\$3,570.00	
Wrkshp	\$3,213	
Refresh	\$2,700	
Mail	\$88	
Lit	\$425	
Literature	\$207	\$0
Travel	\$150	
H&I SUBC	\$570.00	
Lit	\$275	\$5.15
Jpay	\$25	
Travel	\$150	
Pkts Dev	\$120	\$87.61
WEB	\$572.00	
Web	\$0	
Virt Mtgs	\$472	\$4.00
Print	\$100	
FD/OR Subc	\$588.00	
LIT	\$250	
Print	\$150	
Postage	\$38	
Phone	\$0	
Travel	\$150	
TOTAL	\$5,816.93	\$4,679.69

K. Guideline Revision, Chuck C

Identified needed guideline changes are currently being noted on an online doc. The adhoc will meet on 8/7 at the YWCA in Boulder, where the Surviving Saturday meeting is located. Please contact me for details.

L. WSLD, Mac M

Hello Everyone,

Alan has sent out the Letter of Intent and we have received an acknowledgment.

Both of these letters will be included for the minutes.

Have been in contact with Chairs and others involved with past events and getting good input.

One suggestion is that any members of PR related committees not necessarily be involved with the operations at the event. This is to better afford them the opportunity to fully participate in the workshops.

I have downloaded the CRCNA Bid package, on Alan's suggestion, to use in the hotel selection process.

Along with that I am looking at the CRCNA and the Convention Corporation Guidelines.

My thinking is to work within existing guidelines and to have any contracts signed under the auspices of the CNAC.

Looking to build a team for the Ad-hoc process, I have been talking with several people for key positions, such as secretary, treasurer, web and topic development. Word will also go out Region wide to solicit able members to form the committee once we get the official bid award.

Please feel free to go to www.wsls.org for any questions you may have.

It is an honor to be able to head up bringing Western Service Learning Days to the Colorado Region.

In Loving Service,

Mac

720 328 1119 hgmcaveniiaiii@aol.com

M. Boulder Area RCM, Aaron F and Katlin B

As the RCM and RCM 2 for Boulder Area, we submit the following report.

In loving service,

Aaron F. and Katlin B

Announcements: New RCM 2 Katlin B. (yay!!)

Labor Day Picnic in the works

Public Information: next meeting Monday August 2nd 6pm Rock N' Soul Café

Needs support

Hospitals and Institutions: needs volunteers for Longmont United Hospital H&I meeting Sundays 3-4pm, Always in need of men and women for Boulder and Adams County Jails. Needs secretary for H&I subcommittee. Will be further discussing the issue of addicts outside area looking for service work to be encouraged to join, not refusing help.

Next meeting: Sat Sept 11 YWCA 6pm

Activities: Labor Day picnic \$150 pavilion deposit given to committee; Will be on Sunday of Labor Day weekend.

Next meeting: Tuesday July 27th 815pm Har Hashem

Discussion on possible bus from Boulder to Grand Junction for CRCNA??

Discussion on CRCNA hospitality suites.

ADHOC committee Area Inventory: rented space to have meeting Sunday July 18 12pm

Next Area Meeting : Sunday, August 8th 1230pm Triangle Club Longmont

Area Donation to Region since last CRSC: \$

N. Mile High, Patty H

Open positions: Phonline Subcommittee Chair

Upcoming activities (posted online)

- ◆ July 23 – 25 – Ain't Dead Yet – Turquoise Lake Campout – Leadville
- ◆ July 25 - No Matter What Group – 2nd Annual picnic - 27th and Kipling

- ◆ July 31 – Fossil Fest – 11th & Fillmore – 1:00 pm
- ◆ August 7 – NA Matinee picnic - Bear Creek Park
- ◆ August 8 – Southern Serenity Bar-B-Q – Tallman Park – 12335 Canterbury Parkway
- ◆ August 14 – Uptown Steppers picnic
- ◆ August 28 – Gimme three steps/Gimme the text – Field Day

The guidelines were approved as of May 2010 and are posted on the website.

Public Information had booths at both the Pride Fest and the Peoples Fair. PI will be doing a poster day on July 31 – anyone interested should meet at 1395 S Sheridan Blvd. (JFT) at 9:30 to go over training guidelines – begin at 10:00am.

Currently we have 57 groups with 110 meetings a week – there are 6 meetings from other areas listed on the meeting list.

Dennis (Chair) appointed Richard N. to head up an Ad Hoc committee to prepare outline of questions to do an area inventory.

The NAYC (NA Youth Committee) Ad Hoc committee continues to meet twice a month. They were instructed to compose a mission / purpose statement and guidelines for discussion. The proposed guidelines were sent out to the GSR's and discussed at June's area. A proposal was submitted to form a NAYC Subcommittee but didn't reach consensus due to 6 stand asides.

MHASC is still researching the need and/or ability to get liability insurance for events. Mac will discuss further with Chuck. MHASC also needs information regarding non-profit/not for profit status and tax liabilities for literature sales.

The MHASC will be submitting a bid to host CRCNA 2011.

In loving service - Patty H
Phudson22898@gmail.com
 303.994.1984

O. Mountains West

21 meetings servicing 19 groups.

Area service was held on July 17; where some vacant service portions were filled. Plans for greater GSR participation were formulated.

The Tuesday night Vail Valley meeting will be celebrating its third anniversary on July 27. The guest speaker will be Osvaldo from the Mile High area and will be serving Greek food.

The Wednesday night Glenwood Springs meeting had a new attendance record of 51 people. The next area meeting will be held on August 11.

We would be appreciative if a H&I presentation could be arranged at one of the future area service meetings scheduled for the second Saturday of the odd numbered months.

Thanks for letting me be of service,

Keith K.

P Off the Wall RCM, Shawn H

Off the Wall Area did not meet in July. So I only have a report from June. It was a very fast Area meeting and there is not a whole to discuss.

-Service Positions

- Merchandise Chair is still open.
- Vice Chair is now open.
- Area Chair was up for Elections and Kurt who was elected to fill in was re-elected.

Thanks for letting me be of service,
Shawn H. - RCM 1 - "Off the Wall Area"

IV OLD BUSINESS

- A Meeting location for September assembly
Outcome of talks with Sheraton in Steamboat Springs unknown, so Alan H. will find a new location in the Vail locale.

V ELECTIONS

- A Anna H was appointed to the Literature Resource position.
B Shawn H and Ron T were appointed to the Budget Committee.

VI NEW BUSINESS

- A Mile High and Off the Wall areas both submitted bids for hosting CRCNA XXV, with Mile High the winner.
- B Guidelines
1. Change suggested: Remove outreach from RDA; put with PR, Linda L.
 2. Guidelines Revision Committee meets August 7th @ 5:00.
 3. Ad-hoc committee suggested to review Resource positions.
 - a. Literature Resource position has been unfilled, despite Guideline Art. 6 directive that "...resource positions will be active at all times at the CRSCNA."

VII PROPOSALS SUBMITTED

- A. PASSED
1. Amend the current CRSC budget (with 5 stand-asides)—Appendix A1
 2. Approve CRCNA XXIV program topics—Appendix A2
 3. To vote on at assembly (RDA's take to areas): Extend the term for RD and RDA from a two-year term to a four-year term—Appendix A3
- B. DEFERRED
1. Amend Guidelines Art. 7—Appendix B1
 2. Amend Guidelines Art. 9—Appendix B2
- C Donation to NAWS = \$636.87

VII CLOSING TREASURER'S REPORT

Opening balance	\$11,562.08
Expenses	1,216.31
Income	<u>0</u>
Closing balance	\$10,345.77

VIII ADJOURNED 3:30 PM

IX NEXT MEETING REGIONAL ASSEMBLY SUNDAY, SEPTEMBER 19TH, LOCATION TBA

Appendix A1

Alan A.
7/18 (2)

PROPOSAL

To amend the current CRSC Budget to:

- (1) Add category lines of “Administration Contingency” and “PR Contingency” (as noted in the CRSC minutes of March 21, 2010) with Budget Amounts of \$200 each;
- (2) Add category line of “Administration – Support for Areas & Groups” with a Budget Amount of \$500; and
- (3) Add category line of “Administration – Office Supplies & Expenses” with a Budget Amount of \$200.

INTENT

To provide for proper recording and categorizing of expenditures so as to reflect the realities of the current fiscal year – without charging unrelated and unplanned expenses to previously approved total budget amounts to the detriment of planned and approved programs and activities.

AMS – 7/18/10

consensus? ✓ passed
blocked? ✗
(5 stand aside)
17

Appendix A2



CRSC PROPOSAL FORM

Date: 7/18/2010

Proposal: To APPROVE CRCNA XXIV PROGRAM
Topics:

Intent:

_____ *passed* _____

Maker: Tiffany S (char)

Tradition, concept or spiritual Principle on which it is based:

tradition one unity

Disposition:

Consensus Yes No _____
Blocked Yes _____ No _____

blocked based on: _____

CRSCNA – PO BOX 1437 – Denver, CO 80201 e-mail: nacolorado@nacolorado.org

Appendix A3



CRSC PROPOSAL FORM

Date: July 18, 2010

at

take to areas

Proposal: To vote on assembly

~~The set term is for reducing the term for RD and RDA from a two-year term to a four-year term for consistency with the second term for the RD and RDA~~

To extend the term for RD and RDA from a two-year term to a four-year term

Intent: To better cohere w/ WSC which has a 2 year cycle

To match the terms held by our sister Regions in Rocky Mtn Zonal Forum for continuity of service and projects

To allow both RD & RDA to have 2 WSC's at each level to better assist WSC and educate and represent Colorado

amendment.

Maker: Linda L

Tradition, concept or spiritual Principle on which it is based:

Trad #1 + Trad #9 plus Concept 1.

Disposition:

Consensus Yes _____ No _____
Blocked Yes _____ No _____

blocked based on: _____

CRSCNA – PO BOX 1437 – Denver, CO 80201 e-mail: nacolorado@nacolorado.org

Appendix B1

Alan S. 7/18 (1)

PROPOSAL

To amend the **Regional Service Committee Guidelines - Article 7: Standing Subcommittees - Section D: Budget - 1. Subcommittee Members** by inserting in the second paragraph, after “. . . the CRSC Treasurer (who will serve as vice chairperson of the subcommittee,” the words “and will function as chairperson in the absence of the CRSC Vice-Chairperson or in the event of a vacancy in that position.”

INTENT

To properly define the role and responsibility of the CRSC Treasurer in the Budget subcommittee and provide for continuity and the proper continuing functioning of the Budget subcommittee in the absence of the CRSC Vice-Chairperson or in the event of a vacancy in the position of CRSC Vice-chairperson.

AMS – 7/18/10

*consensus?
blocked?*

*deferred
to ad-hoc
guidelines
revision
committee*

Appendix B2

PROPOSAL

To amend the **Regional Service Committee Guidelines - Article 9: Financial Procedures** by inserting the following as **Section C: Purchasing and Expenditures Policy & Procedures** -

deferred to *Alan S*
guideline review *7/18*
committee *(Late)*

1. Conflict of Interest. *Persons involved in the purchasing of supplies, equipment or services or authorizing expenditures are cautioned to avoid any conflict of interest - as well as the possible appearance of any conflict of interest. Questions of applicability and appropriateness should be directed to the Administrative Committee.*

2. Bidding. Formal, written bids are not required to purchase a single item estimated at \$50 or less --- or for a group of two (2) or more similar or similar purpose items estimated at \$100 or less. Three (3) comparative price quotes, including telephone quotes, are sufficient. The authorized purchaser --a Subcommittee chairperson, Resource Person, Administrative Committee member or other CRSCNA-authorized agent - must maintain a written record of all such quotes including the potential vendors' names, locations and telephone numbers and, where practical, contact persons, as well as the list of items to be purchased and the quoted prices.

Purchases and expenditures which exceed the limits stated above (\$50.01+ or \$100.01+) are subject to formal bidding. At least three (3) written bids are required in response to written bid specifications for the products or services to be provided, resulting - wherever appropriate - in a written contract. Purchases from a "single source" vendor (the sole manufacturer, an exclusive product vendor, the only airline flying the route, etc.) are exempted from the three (3) bid requirement. A "No Bid" - signed, dated and submitted by a legitimate potential vendor - may be counted as a written bid. All bids received and all quote records must be retained in the authorized purchaser's files and must be forwarded to the CRSCNA archives at the end of the appropriate CRSCNA budget cycle.

If a purchase is not made from the lowest price quoted or the lowest price bid, the authorized purchaser is obligated to maintain notations of the rationale for such action in the files and include such notations in the records forwarded to the archives.

3. Emergency purchases by cash. Approval by a member of the Administrative Committee is required in order to purchase anything from cash received at an event or activity. Any such purchase must be reported on an Expenditure Voucher, with detailed receipts attached. The cash used must be shown as income for the event or activity.

4. Reimbursements. Reimbursements are subject to all of the above policies and procedures.

5. Taxes. CRSCNA is not tax exempt - and does not have a Colorado Resale Sales Tax Exemption License. *Sales tax should be paid, even on items which are to be resold.* For those vendors who may require it, CRSCNA's Colorado Tax ID # is 742-50-5650.

INTENT

Eleventh Concept: NA funds are to be used to further our primary purpose, and must be managed responsibly. This is an effort to provide guidance and promote responsible financial behavior and sound management of the resources provided by the Fellowship.

AMS - 7/18/10

consensus?
blocked?

Appendix C1

Colorado Regional
Public Information
Subcommittee

NEEDS YOU!!!

Public Information gets the message out that Narcotics Anonymous is available for the still suffering addict and how they can find us. We do this in many different ways. If you are looking to give back we have many things that you can do. Big or small.

Open positions are:

Vice Chair

Secretary

If you are interested please contact Regional PI Chair -Tawni C. At tawnicorc@gmail.com or 303-994-7348